

# Factsheet

## Important information for you as a conference room user in the time of COVID-19

The COVID-19 pandemic has been impacting us for many months now. The well-being of everyone involved is extremely important to us – not only as an organiser of trade fairs, congresses and other events but also as a venue operator. That is why Messe Frankfurt has put together a concept that has been approved by the authorities in which hygiene, medical and organisational measures are defined. Ensuring the health and safety of all exhibitors, visitors, service partners and employees is Messe Frankfurt's top priority.

The coronavirus regulations instituted by the State of Hesse (Corona Contact and Operating Restrictions Ordinance – CoSchuV) in their currently applicable version and the requirements of the health authorities of the City of Frankfurt am Main must be complied with. All event participants must provide proof of vaccination, recovery or negative test in accordance with Section 3 of these rules and regulations.

As the organiser and operator, Messe Frankfurt is responsible for the implementation and conscientious observance of the protection and hygiene regulations that are applicable at the time of the event on the exhibition grounds. As a conference room user, you are responsible for this implementation and observance in the rooms you are using, in the same way that you are responsible for compliance with regulations governing occupational health and safety and fire protection. Furthermore, the general and specific Technical Guidelines for the event continue to apply.

It is to be expected that the protection and hygiene rules will have changed by the time the event takes place. That is why we will also keep you up to date regarding any possible changes at [www.messefrankfurt.com/hygiene](http://www.messefrankfurt.com/hygiene).

### **Exhibition halls and other buildings**

- Everyone must act in such a way that they do not subject themselves or others to any unnecessary risk of infection.
- Please note that routes, entrances and exits may be defined within the exhibition halls and other buildings where necessary – this allows us to prevent visitors crossing paths with one another.
- Please use escalators and stairwells to reach your level wherever possible – lifts are reserved for persons with restricted mobility.
- Hand sanitiser is available in all exhibition halls and other buildings at all times. For example, hand sanitiser dispensers can be found at the entrances and exits, as well as in the foyer and toilet facilities.
- Items that are frequently touched – including door handles, escalator handrails, lift buttons and tables – are being cleaned more often. Items are regularly disinfected.
- There is a continuous supply of fresh air throughout the exhibition halls, other buildings and all conference rooms.
- The obligation to wear a face mask (surgical, KN95 or FFP2 masks) is determined by the pandemic status and statutory requirements at the time of the event.

**Conference rooms**

- Please note that there may be designated routes, entrances and exits – this allows us to prevent visitors crossing paths with one another.
- Seating within the rooms has been arranged according to distancing and hygiene rules and must not be changed.
- Participants must return to their original assigned seats following breaks.
- Information on preventing infections and the corresponding rules of behaviour are posted and made available in the rooms.
- If it is not possible to maintain a distance of 1.50 metres between participants in the conference room, all participants must wear a face mask at all times.
- For seating arrangements in which participants are at least 1.5 meters apart, participants may not remove their masks until they have taken their seats.

**Person responsible for hygiene and distancing rules**

- The contracting party shall designate a person with responsibility for hygiene and distancing rules who is always reachable while the conference rooms are being used.
- This person is responsible for organising entry and exit in compliance with hygiene and distancing rules and for ensuring that the event proceeds in accordance with applicable rules and requirements.
- This person shall also inform participants on infection prevention and the rules of behaviour.

**General information**

- Distancing and hygiene rules may result in delays. Event times may need to be adjusted as a result.

Messe Frankfurt Venue GmbH – As at October 2021

All the measures detailed above are based on current knowledge and can be adapted at any time in response to future events and requirements. If any changes are made, we will naturally inform you and will update the rules daily at [www.messefrankfurt.com/hygiene](http://www.messefrankfurt.com/hygiene).